

## POLICYHOLDER NOTICE

### PLEASE READ CAREFULLY

The New Jersey Insurance Underwriting Association is introducing an online payment process through the internet by visiting our website at [www.njiua.org](http://www.njiua.org). Effective immediately, you are now able to pay your renewal premium in full or in installments or any other premium payment due as a result of a change made to your policy by credit card or ACH check.

To take advantage of this service, log into our website shown above. At the bottom of the Home Page you will see the **"Make a Payment"** tab. You can also click on the Consumer tab and locate the **"Make a Payment"** section as well. Click on this tab to open the payment page where you will enter your policy number and the zip code of the property location for the policy number entered. Click **"continue"** to verify the information. Once verified, the **NJIUA Invoice Payment screen** will open where you will have the choice to make a payment by credit card or from your checking account. We accept Visa, MasterCard and Discover Card. A third party vendor is used in this process and the Association does not keep or store any credit card information. To pay by ACH check from your account, carefully enter your account number and routing number along with all other information. Once you have completed the appropriate sections, click the **PROCESS** button at the bottom to submit your payment. If the payment was successful, you will get a confirmation that the payment went through. If there is an error in what you have entered into the information sections, the payment will not go through. Double check your information and try again. If a credit card and the information is correct, try a different card to make a payment as the credit card company has rejected the payment for some reason.

If you have any questions about this notice please call customer service at 973-622-3838.